



Basic Digital Skills

Summer Semester 2024

Topic	Course	Lecturer	Block VI Date/Time May 13 th – Jun. 14 th 2024	Block VII Date/Time Jun. 17 th – Jul. 19 th 2024	Block VIII Date/Time Aug. 26 th – Sep. 27 th 2024	Language Room/ Digital
Basic Digital Skills	Microsoft Word	Dr. Marc Stockmeier	Tue. May 14 th Tue. Jun. 04 th } 05:30 – 07:00 pm	-	-	EN In Class Lecture: All dates
Basic Digital Skills	Microsoft Excel		-	Tue. Jun. 18 th 05:30 – 07:00 pm Tue. Jun. 25 th } 04:45 – 07:00 pm Tue. Jul. 02 nd }	-	EN In Class Lecture: All dates
Basic Digital Skills	Microsoft PowerPoint		-	-	Tue. Sep. 03 rd 05:30 – 07:00 pm Tue. Sep. 10 th } 04:45 – 07:00 pm Tue. Sep. 17 th }	EN In Class Lecture: All dates

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Basic Digital Skills	Using ChatGPT and other AIs – opportunities and challenges	Anna Schultz-Coulon	-	Wed. Jul. 10 th 02:30 – 04:00 pm	-	EN In Class